



ब्रिक-राष्ट्रीय प्रतिरक्षाविज्ञान संस्थान
नई दिल्ली

BRIC-NATIONAL INSTITUTE OF IMMUNOLOGY
ARUNA ASAF ALI MARG, NEW DELHI

Applications are invited for the one position of Junior Project Assistant for the following time-bound sponsored projects as per the details given below:

Name of the project & Duration of the Project	Post details & No. of Posts	Name of the Project Investigator and Email Id
“Establishment of Data and Impact Analysis Unit for projects in the area of Theoretical and Computational Biology” funded by DBT Tenable till – 16.09.2026	Junior Project Assistant (One position only)	Dr. Debasisa Mohanty Director, NII mompcoe@nii.ac.in Applicants must write “ Application for DTCB Project ” and name of the post applied for in the subject line of the e-mail In addition to the application in the required format, the candidates must send a copy of the CV clearly highlighting the experience relevant to the job descriptions and desirable qualifications.

Educational Qualifications:

Essential:

- Graduate Degree OR Diploma (Three years)
- Knowledge of Office Procedures, noting, drafting etc. and dealing with correspondence.
- Should have one year experience in one or more of the following:
 - Knowledge of computers.
 - Work connected with meetings, conference, Co-ordination.
 - Maintenance of accounts, priced stores ledgers, processing of bills
 - Stores & Purchase/Accounting Procedure.
 - Admissions & conduct of examinations
 - Est. & Admin. Matters.

Job Description: The candidate will assist in collection/compilation of data relating to objectives, deliverables, sanction/release/utilization of funds, progress reports and resulting publications/patents/software/databases for projects funded by DBT in the area of Theoretical and Computational Biology. The candidate will coordinate with IT team for development of dashboards and portals.

Desirable: Relevant work experience in scientific project management in the area of Bioinformatics/Information Technology/Biotechnology, is highly desirable and will be a major criteria.

Emoluments: The selected candidates will draw consolidated emoluments as per Institute rules, depending upon qualifications & experience:

Rs. 29,290/- per month plus 27% HRA (As per IIT Delhi OM No. IITD/IRD/M-038/258807 dated 21.03.2024)

General Terms & Conditions:

1. The candidates selected for the above posts will be on contract for one year or till the duration of the project whichever is shorter, at a time.
2. No hostel/ housing facility will be provided.
3. Applicants may clearly mention the category they belong to i.e. SC/ST/OBC/PH and attach documentary proof of the same.
4. No TA/DA will be paid for attending the interview, if called for.
5. Apart from sending application in the prescribed format given below, candidates should send complete *Curriculum Vitae* along with the names of three referees. *Curriculum Vitae* should contain details of the experimental expertise and list of publications.
6. Canvassing in any form will be a disqualification.
7. The interviews will be held in offline/online mode.

HOW TO APPLY: Interested candidates may apply directly, **STRICTLY IN THE PRESCRIBED FORMAT GIVEN BELOW**, through E-mail, to the Investigator of the project, clearly indicating the name of the project along with their complete CV, Email Id, fax numbers, telephone numbers. **Only Short listed candidates** will be called for interview and they required to submit attested copies of all their certificates and a Demand Draft of Rs 100/- drawn on Canara Bank or Indian Bank payable at Delhi/New Delhi in favour of the Director, NII (SC/ST/PH) **Or** can make the payment through UPI/Paytm/Phone Pe etc. in **the Bank A/c No. 1484101001636** and women candidates are exempted from payment of fees) subject to submission of documentary proof), at the time of interview.

LAST DATE OF RECEIPT OF APPLICATIONS: 16th March, 2026

PRESCRIBED FORMAT

1.	Full Name				
2.	Father's Name				
3.	Mother's Name				
4.	Date of Birth & Age				
5.	Gender				
6.	Category (UR/SC/ST/OBC/PH)				
7 (a)	Full Current Correspondence Address				
(b)	Permanent Address				
8.	Email Id Mobile No.				
9.	Details of Past Experience & Present Employment				
10.	Whether qualified any 'National Level Examination' (Please State)				
11.	Please State, whether holding Overseas Citizenship Card of India, (Yes/No)				
12.	Details of the Academic/Professional Qualifications:				
	Name of examination passed	Year of passing	Board/Institution/University	Percentage and division	Remarks

Please Note:

1. **Applications containing incomplete information shall not be entertained.**
2. **Date of passing the examinations must be indicated clearly.**